



SWITZERLAND BUSINESS VISA REQUIREMENT

GENERAL DOCUMENTS:

- One Visa Application form completed (**preferably typed**) and signed with complementary page
- Two recent clear **35mm x 45mm** photographs in color with **white background**
- Valid passport with **at least two blank visa pages and three month's validity** beyond the intended stay
- All previous passports used for travel or not. For lost passports, if not mentioned, then police report
- Proof of existing travel arrangements i.e., **Flight Reservation/Hotel Booking** etc.
- Proof of existing travel/health insurance valid for the Schengen states and covering a minimum amount of **30,000 euro**
- **Original Signed letter** from the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to Switzerland. If the applicant's is a "student", original signed letter from the applicant's school/college or university.
- Salary slips for the **last three months**
- Guarantee to bear cost of all accommodation and expenses during the stay in Switzerland.
- List of all children (**NADRA Family Registration Certificate**) travelling or not travelling.
- One photocopy of passport pages with information and previous **Schengen/UK/US visa** copy.
- If you have been refused a visa by an Embassy or High Commission in the **last two years**: written explanation about reason for trip and refusal.

REQUIRED DOCUMENTS:

- **Letter of Invitation** from the Swiss business partner, stating duration and purpose of visit
- Proof of business activities with a company in Switzerland (**agency agreement, etc.**)
- **Valid Certificate** from the Chamber of Commerce and Company Registration
- **National Sales Tax Certificate** for individuals, companies or industry
- Hotel booking with full address of the hotel if attending an Event, Fair or Exhibition

FOR DETAILS & INQUIRY


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