

SWITZERLAND VISA REQUIREMENT

(FAMILY AND FRIENDS)



GENERAL DOCUMENTS:

- One Visa Application form completed (preferably typed) and signed with complementary page.
- Two recent clear 35mm x 45mm photographs in color with white background.
- Valid passport with at least two blank visa pages and three months' validity beyond the intended stay.
- All previous passports used for travel or not. For lost passports, if not mentioned, then police report.
- Proof of existing travel arrangements i.e. flight reservation/hotel booking etc.
- Proof of existing travel/health insurance valid for the Schengen states and covering a minimum amount of 30,000 euro.
- Original signed letter from the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to Switzerland. If the applicant's is a "student", original signed letter from the applicant's school/college or university.
- Salary slips for the last three months.
- Guarantee to bear cost of all accommodation and expenses during the stay in Switzerland.
- List of all children (NADRA family certificate) travelling or not travelling.
- One photocopy of passport pages with information and previous Schengen/UK/US visa copy.
- If you have been refused a visa by an Embassy or High Commission in the last two years: written explanation about reason for trip and refusal.

REQUIRED DOCUMENTS:

- Signed and dated invitation letter in which the following information should be mentioned:
 - Name, last name, address and contact phone number (e-mail if existing) of the inviting person
 - Name, last name, date of birth and passport number of the invited person
 - Duration of stay
 - Explanation of relationship with the invited person
 - Guarantee of expenses if host is paying
- A copy of the host's Swiss passport (page with photo and signature) or a copy of the residence permit.
- If the host is working for a international Organization or Diplomatic mission in Geneva or Bern a copy of the carte de legitimization and confirmation of employment signed by the international Organization or Diplomatic Mission.
- **For relatives:** proof of family relationship (for instance: copy of birth certificate, marriage certificate or Swiss family certificate).
- Proof of Sufficient financial means for the planned stay in Switzerland.
- Proof of income e.g. (original bank certificate & bank statement last three months, salary certificates/slips etc).
- Proof of property (Urdu copy and translated in English).

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